

# **IQ Elementary Class Schedule**

## **Grade TK-2**

**\* Regular hours: 3:30pm-7:00pm, Full day hours: 8:00am-7:00pm**

| Period  | Time        | Monday                | Tuesday               | Wednesday             | Thursday              | Friday                |
|---------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1       | 3:30 - 4:20 | School Studies        | School Studies        | School Studies        | School Studies        | IQ English (R.C, L.A) |
| Break 1 | 4:20 - 4:35 | 15 min. Break         | 15 min. Break         | 15 min. Break         | 15 min. Break         | 15 min. Break         |
| 2       | 4:35 - 5:25 | IQ English (R.C, L.A) | IQ Mathematics        | IQ English (R.C, L.A) | IQ Mathematics        | IQ Mathematics        |
| Break 2 | 5:25 - 5:40 | 15 min. Break         | 15 min. Break         | 15 min. Break         | 15 min. Break         | 15 min. Break         |
| 3       | 5:40 - 6:30 | IQ Mathematics        | IQ English (R.C, L.A) | IQ Mathematics        | IQ English (R.C, L.A) | Fun Friday            |

## **Grade 3-5**

| Period  | Time        | Monday                                       | Tuesday                               | Wednesday                                    | Thursday                              | Friday                |
|---------|-------------|----------------------------------------------|---------------------------------------|----------------------------------------------|---------------------------------------|-----------------------|
| 1       | 3:30 - 4:20 | School Studies                               | School Studies                        | School Studies                               | School Studies                        | IQ English (R.C, L.A) |
| Break 1 | 4:20 - 4:35 | 15 min. Break                                | 15 min. Break                         | 15 min. Break                                | 15 min. Break                         | 15 min. Break         |
| 2       | 4:35 - 5:25 | School Studies<br>&<br>IQ English (R.C, L.A) | School Studies<br>&<br>IQ Mathematics | School Studies<br>&<br>IQ English (R.C, L.A) | School Studies<br>&<br>IQ Mathematics | IQ Mathematics        |
| Break 2 | 5:25 - 5:40 | 15 min. Break                                | 15 min. Break                         | 15 min. Break                                | 15 min. Break                         | 15 min. Break         |
| 3       | 5:40 - 6:30 | IQ Mathematics                               | IQ English (R.C, L.A)                 | IQ Mathematics                               | IQ English (R.C, L.A)                 | Fun Friday            |

**\* Classes are subject to change without notice.**

# **IQ Middle School Class Schedule**

## **Grade 6-8**

**\* Regular hours: 3:30pm-7:00pm, Full day hours: 8:00am-7:00pm**

| Period  | Time        | Monday         | Tuesday        | Wednesday      | Thursday       | Friday                  |
|---------|-------------|----------------|----------------|----------------|----------------|-------------------------|
| 1       | 3:30 - 4:20 | School Studies | School Studies | School Studies | School Studies | School Studies          |
| Break 1 | 4:20 - 4:35 | 15 min. Break  | 15 min. Break  | 15 min. Break  | 15 min. Break  | 15 min. Break           |
| 2       | 4:35 - 5:25 | School Studies | School Studies | School Studies | School Studies | School Studies/ IQ Wkbk |
| Break 2 | 5:25 - 5:40 | 15 min. Break  | 15 min. Break  | 15 min. Break  | 15 min. Break  | 15 min. Break           |
| 3       | 5:40 - 6:30 | IQ Workbooks   | IQ Workbooks   | IQ Workbooks   | IQ Workbooks   | Fun Friday              |

**\* Classes are subject to change without notice.**



# IQ TUTORIAL

C E N T E R

## Registration Form

In order for IQ Tutorial Center to most effectively prepare for your child's enrollment, please fill out the following information.

|                   |                   |           |
|-------------------|-------------------|-----------|
| Student Name      | Male / Female     | Birth day |
| School            | Grade             |           |
| Home Address      |                   |           |
| City              |                   | Zip       |
| Mom<br>Cell Phone | Dad<br>Cell Phone |           |
| E-mail            | E-mail            |           |
| PIN               | PIN               | IQ PIN    |

### For Office Use Only

|                                                     |                  |
|-----------------------------------------------------|------------------|
| Enrollment Date                                     | Period Beginning |
| 5 days _____ 4 days _____ 3 days _____ 2 days _____ |                  |
| Monday Tuesday Wednesday Thursday Friday            |                  |
| Pick-Up Service Yes / No                            | Pick-Up Location |
| <b>Fees</b>                                         |                  |
| Registration Fee                                    | Tuition          |
| Pick up Fee                                         | Book Fee         |
| Total Due                                           |                  |

### Terms and Conditions

Initial \_\_\_\_\_

Payment for the first month's tuition will be due at enrollment. Tuition billing cycle begins every 4 weeks.  
All prices are subject to change at any time. Notice will be sent 2 weeks prior to any changes going into effect.  
If payment is not received within 5 days after the payment date, a late charge of 15% will be added.  
If any balances are unpaid for over one month, the student will not continue to receive instruction.

### Cancellation Policy

Initial \_\_\_\_\_

2 weeks prior notice must be given by the parent before cancelling enrollment, or a \$50 penalty will be charged.  
After cancellation, tuition will not be pro-rated back for any remaining days in the month.

### Medical Release Agreement and Parental Consent

Initial \_\_\_\_\_

Students are expected to carry their own accident and /or medical insurance.  
Staffs of IQ Tutorial Center are safety conscious and follow appropriate safety procedures.  
I acknowledge that even under strict supervision and observance of rules, injuries are a possibility.  
In case of accident or serious illness, I request that the Program Manager contact me.  
I further agree to be responsible for all medical expenses incurred for the treatment of my child.

Parent Signature

Date

# Federal Holidays (IQ will be **CLOSED**)

- **New Year's Day** January 1  
(In observance of a holiday that falls on a weekend, we'll close on either Friday or Monday of the respective week)
- **Martin Luther King, Jr. Day** Third Monday in January
- **President's Day** Third Monday in February
- **Memorial Day** Last Monday in May
- **Independence Day** July 4
- **Labor Day** First Monday in September
- **Veteran's Day** November 11
- **Thanksgiving Day** Last **Thursday** and **Friday** in November
- **Christmas Day** December 25  
(In observance of a holiday that falls on a weekend, we'll close on either Friday or Monday of the respective week)